



## CITY OF BATTLE CREEK

10 N. Division St., Ste. 117, Battle Creek, MI 49014  
Zoning 269-966-3320 • Fax: 269-966-3654

### FENCE, DECK, & ACCESSORY BUILDING - ZONING PERMIT APPLICATION

*For fences 6' or less for residential and 7' or less for commercial in height; AND  
for residential accessory buildings/freestanding decks 200 sq. ft. or less; non-residential accessory buildings 120 sq. ft. or less*

PLEASE TYPE OR PRINT: Date Submitted: \_\_\_\_\_ Property ID #: \_\_\_\_\_

I. **LOCATION OF BUILDING:** Address: \_\_\_\_\_

II. **PRINCIPAL USE:** \_\_\_\_\_ Residential \_\_\_\_\_ Office, Commercial, or Industrial

III. **TYPE OF IMPROVEMENT:** \_\_\_\_\_ New Accessory Bldg \_\_\_\_\_ Addition to Accessory Bldg \_\_\_\_\_ Fence \_\_\_\_\_ Deck

#### A. **PROJECT INFORMATION:**

##### **ACCESSORY BUILDING/DECK:**

Dimensions: \_\_\_\_\_

Use of building: \_\_\_\_\_

Height of building\*: \_\_\_\_\_

Roof Pitch: \_\_\_\_\_ 3/12 \_\_\_\_\_ 4/12 \_\_\_\_\_ 5/12  
\_\_\_\_\_ Other (please provide)

Cost of Improvement: \_\_\_\_\_

\*Height measured 1/2 way between peak and eaves.

##### **FENCE:**

Type of Fence \*\*:

\_\_\_\_\_ Privacy fence = more than 50% opaque

\_\_\_\_\_ Non-privacy fence = less than 50% opaque  
(i.e. wrought iron, chain link, picket, etc.)

Construction Material: \_\_\_\_\_

Height of Fence \*\*: \_\_\_\_\_

Location of fence: Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_

Cost of Improvement: \_\_\_\_\_

\*\*Privacy fences are not permitted in front yards. If proposing varied heights, include specific information on the site plan on the back of this page.

B. **LICENSED BUILDERS INFORMATION:** General Contractor: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: (    ) \_\_\_\_\_ Fax#: (    ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Worker's Disability Compensation Insurance: Carrier: \_\_\_\_\_

IRS Employer #: \_\_\_\_\_ MESC Employer #: \_\_\_\_\_

C. **OWNER OR LESSEE INFORMATION:** Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: (    ) \_\_\_\_\_ Fax#: (    ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

**THE SECOND PAGE MUST BE COMPLETE IN ORDER FOR APPLICATIONS TO BE REVIEWED.**



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**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

D. **SITE PLAN:** A plan showing the outline of the property, the location of all streets, sidewalks, existing buildings and fences, proposed location of new buildings and/or fences, and their distance from property lines and other buildings. **DO NOT INCLUDE ROAD RIGHT OF WAYS IN YOUR MEASUREMENT. IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER TO ENSURE THE FENCE IS LOCATED WHOLLY WITHIN THEIR PROPERTY LINES. APPROVAL OF THIS APPLICATION DOES NOT GIVE CONSENT TO PLACE THE FENCE OUTSIDE THE APPLICANT'S PROPERTY LINE.**

- OFFICIAL USE ONLY

### PERMIT COST:

**Administrative Fee:** \$ \_\_\_\_\_

**Site Plan / Zoning Fee: \$**

**Inspection Fee:** \$

**TOTAL AMOUNT:** \$

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Approved

Approved w/ Conditions: \_\_\_\_\_

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11. *What is the primary purpose of the following statement?*

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**Denied Reason:**

Defined, Reason: \_\_\_\_\_